

Job Title: YCS Overnight Camp Counselor

Responsible to: Supervisor

Education Required: High School Diploma

Responsibilities:

1. Attend orientation.
2. Responsible for care, safety and constant supervision of group of campers from 10:00 PM to 6:00 AM except when on breaks.
3. Return on time from breaks
4. Complete room checks every 15 minutes and document on log sheet.
5. Complete incident reports, as necessary.
6. Provide breaks in the afternoon and evening for counselors, as directed by supervisor.
7. Be knowledgeable of campers' behavioral and medical background.
8. Follow activity schedules and participate fully and enthusiastically.
9. Assist during fire and missing person drills.
10. Administer medications, as directed by medical staff.
11. Attend meetings with supervisor, as directed by supervisor.
12. Ensure care and cleanliness of camp grounds, including [bathrooms and living areas](#).
13. Assist campers during meals and snack times, as directed by supervisor.
14. Transport campers to assigned activity or elsewhere, as directed by supervisor.
15. Be in communication at all times with YCS camp staff by using the walkie-talkies.
16. Wear clothing appropriate while in camp.
17. Maintain positive and supportive relationships with YCS and camp staff.
18. Follow YCS and Camp policies and procedures as written in current camp manual.
19. Support overall operations of camp.
20. Complete any other assignments at request of supervisor.